



University School of Mass Communication
Guru Gobind Singh Indraprastha University
"A State University established by the Govt. of NCT of Delhi"
Sector-16 C, Dwarka, New Delhi-110078 (Accredited A++ by NAAC)
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GGGIPU/USMC/2023/ 390

Dated: 31.08.2023

ORDER

All the members of faculty at University School of Mass Communication (USMC) are hereby directed to ensure the strict compliance of Attendance Regulations of the University. In this regard, University Norms for attendance vide clause 9 of applicable Ordinance 11 of the University Act are hereby reproduced below for reference and information of all concerned:

"9.1 A student shall be required to have a minimum attendance of 75% in the aggregate of all the courses taken together in a semester, provided that the Dean of the School in case of University Schools and Principal / Director in case of University maintained / affiliated institutes may condone attendance shortage upto 5% for individual student for reasons to be recorded. However, under no condition, a student who has an aggregate attendance of less than 70% in an semester shall be allowed to appear in the semester term end examination. Additional (not decreasing the provisions above) attendance requirement may be specified by Syllabi and Scheme of Teaching and Examination. For programmes regulated by a statutory regulatory body, if the statutory regulatory body provides for any specific guideline for attendance, the same shall be applicable as approved by the Board of Studies of the concerned school.

9.2 Student who has been detained due to shortage of attendance shall not be allowed to be promoted to the next academic year or semester and he/she will be required to take re-admission and repeat all courses of the said semester with the next batch of students. The University Enrolment number of such student shall however remain unchanged and he or she shall be required to complete the programme in a maximum permissible period as mentioned in clause 4.3. Dean of the School / Director / Principal shall announce the names of all such students who are not eligible to appear in the semester term end examination, at least 5 calendar days before the start of the examination and simultaneously intimate the same to the Controller of Examinations.

9.3 In case any detained student appears in the semester / supplementary examination, his / her result shall be treated as null and void."

The faculty members must assure display of the monthly attendance for information of all the students to provide them opportunity as a corrective measure.

(Prof. A. K. Saini)
Dean, USMC

Copy to:

1. Course Coordinator, USMC to ensure compliance of above order.
2. Incharge, UITS with a request to upload the Notice on the University Website for information of all concerned.
3. Notice Board
4. Office Copy